



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Overview and Scrutiny Committee

Date: **Monday 11 March 2019**

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Time: **5.30 pm**

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Place: **Reception Room**

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For any further information please contact:

**Helen Lee**

Democratic Services Officer

0115 901 3894

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# Overview and Scrutiny Committee

## Membership

**Chair**                      Councillor Viv McCrossen

**Vice-Chair**                Councillor Paul Feeney

Councillor Sandra Barnes  
Councillor Jim Creamer  
Councillor Kevin Doyle  
Councillor Roxanne Ellis  
Councillor Kathryn Fox  
Councillor Helen Greensmith  
Councillor Marje Paling  
Councillor John Parr  
Councillor Stephen Poole  
Councillor John Truscott  
Councillor Muriel Weisz

## **AGENDA**

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- 1 Apologies for Absence and Substitutions.**
- 2 To approve, as a correct record, the minutes of the meeting held on 4 February 2019** 5 - 7
- 3 Declaration of Interests.**
- 4 Programme of Portfolio Holder Attendance** 9 - 24  
Report of the Democratic Services Officer.
- 5 Everyone Health Weight Management Service** 25  
Report of the Democratic Services Officer.
- 6 Scrutiny Work programme** 27 - 37  
Report of the Democratic Services Officer.
- 7 Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.** 39  
Report of the Democratic Services Officer.
- 8 Any other item which the Chair considers urgent.**

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## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 4 February 2019**

Councillor Paul Feeney	Councillor Helen Greensmith
Councillor Sandra Barnes	Councillor Marje Paling
Councillor Jim Creamer	Councillor Stephen Poole
Councillor Kevin Doyle	Councillor John Truscott
Councillor Kathryn Fox	Councillor Muriel Weisz

Apologies for absence: Councillor Viv McCrossen and Councillor John Parr

Officers in Attendance: K Bradford and H Lee

Guests in Attendance Councillors J Clarke and M Payne

### **33 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors McCrossen and Parr.

### **34 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 21 JANUARY 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **35 DECLARATION OF INTERESTS.**

None.

### **36 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

The Committee welcomed Councillors Clarke and Payne to discuss a range of issues relating to their areas of responsibility. Karen Bradford, Chief Executive, also attended the meeting.

Both Councillors Clarke and Payne comprehensively addressed a range of questions sent to them in advance of the meeting.

Following additional questions from Councillors the following points were addressed:

- Consideration would be given to encouraging membership of school governing bodies in the staff volunteering scheme
- Work is undertaken with developers to get the best deal from Section 106 contributions and should comprise all services including refuse collection.
- The Commercialisation Strategy will be circulated to Committee members.

**RESOLVED to:**

- 1) Thank Councillor Clarke and Payne for their attendance and providing such full answers; and
- 2) Note the content of the discussion.

Councillor Fox joined the meeting at 6.30pm.

**37**

**GEDLING HOMES**

The Committee welcomed Karen Sands, Head of Independent Living/Corporate Lead, Richard Quinn, Community Safety Officer and Danny Wyer, Asset Manager from Gedling Homes, part of the Jigsaw Group.

It was explained that although Gedling Homes was now part of Jigsaw Homes it was still administered as a separate entity with responsibility for 3,200 properties in the Borough. The move to Jigsaw Homes and the introduction of new business practices was seen as positive and would facilitate improvement for tenants.

Following questions from Members additional points were addressed:

- The condition of garages was of concern and there would be a full condition survey next year
- Gedling Homes is part of the pilot for 'right to buy' so some properties will be disposed of through this scheme and there are a few properties disposed of because they are in a very poor condition
- Supported Living Schemes offer a range of options to a variety of vulnerable people of all ages.
- New properties have been built within the Borough and properties are purchased on new developments
- The Neighbourhood Team works closely with Gedling Borough and other organisations to resolve problems of anti-social behaviour.

**RESOLVED to:**

- 1) Thank the representatives from Gedling Homes for a very informative discussion; and
- 2) Note the report.

**38 SCRUTINY WORK PROGRAMME**

Members discussed the progress of the current working groups.

**RESOLVED:**

To note the information.

The meeting finished at 7.00 pm

Signed by Chair:  
Date:

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**Report to: Overview and Scrutiny Committee**

**Subject: Programme of Portfolio Holder Attendance**

**Date: 11<sup>th</sup> March 2019**

**Author: Democratic Services Officer**

## **1. PURPOSE OF THE REPORT**

To consider the areas of responsibility Councillor Hollingsworth, Portfolio Holder for Growth and Regeneration as part of the programme of holding the Executive to account.

## **2. BACKGROUND**

At the 20<sup>th</sup> July 2015 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself. Non-executive members have also been invited to submit questions for the Portfolio Holder.

## **3. 2018/2019 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Councillor Hollingsworth, Portfolio Holder, Growth and Regeneration is attending the committee to give Members the opportunity to examine areas of responsibility in her Portfolio which includes:

- Planning policy, development management and building control
- Transportation
- Town Centre management and development
- Inward investment, business engagement, promotion and support

- Housing Development
- Employment and skills.

Customised reports detailing performance outcomes for Q3 are attached at **Appendix 1** to assist Members' identify areas for consideration.

#### **4. FUTURE PORTFOLIO HOLDER ATTENDANCE**

The attendance of Councillor Hollingsworth concludes the 2018/19 programme of holding members of the Executive to account. A further programme will be scheduled into the Committee work plan in the new municipal year.

#### **5. RECOMMENDATION.**

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and comment on the information provided; and
- Thank Councillors Hollingsworth and guests for their attendance.

### **APPENDICIES**

#### **Appendix 1: Q3 Growth and Regeneration**

# Quarter 3 Performance Report

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

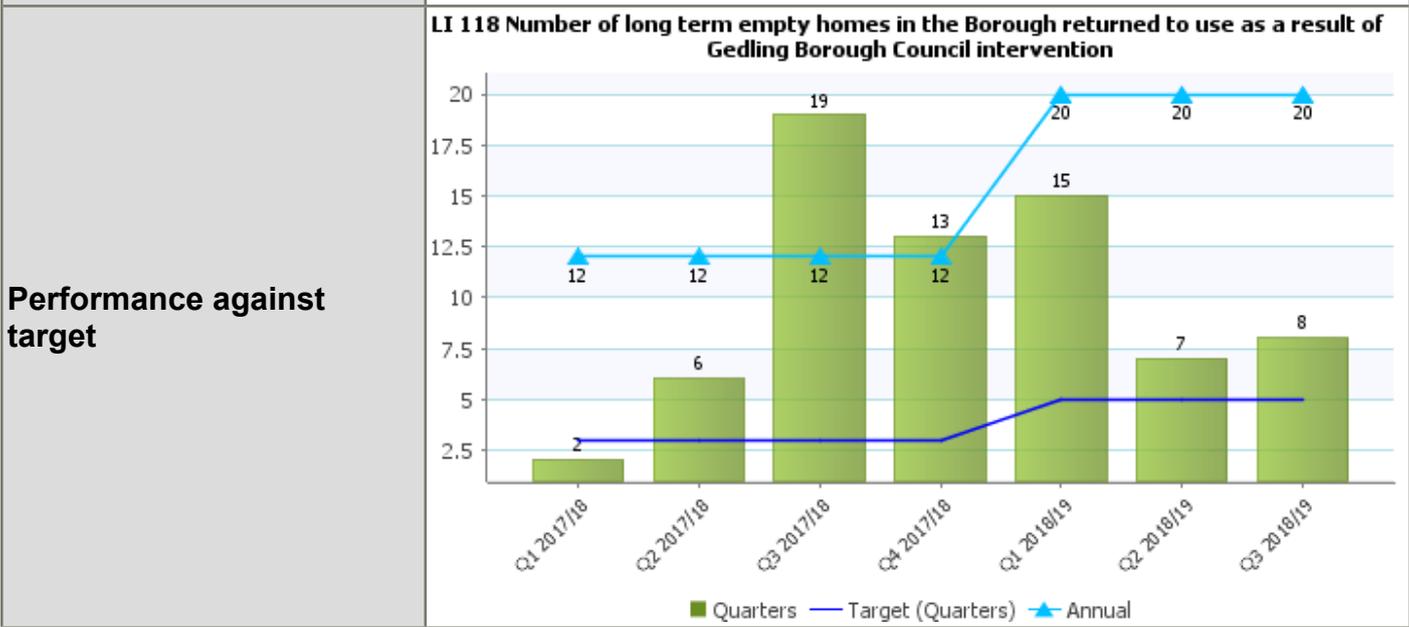
## Portfolio Owners Growth and Regeneration

### Performance Indicators

#### LI 118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention

Service Area	Public Protection	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
8	5		

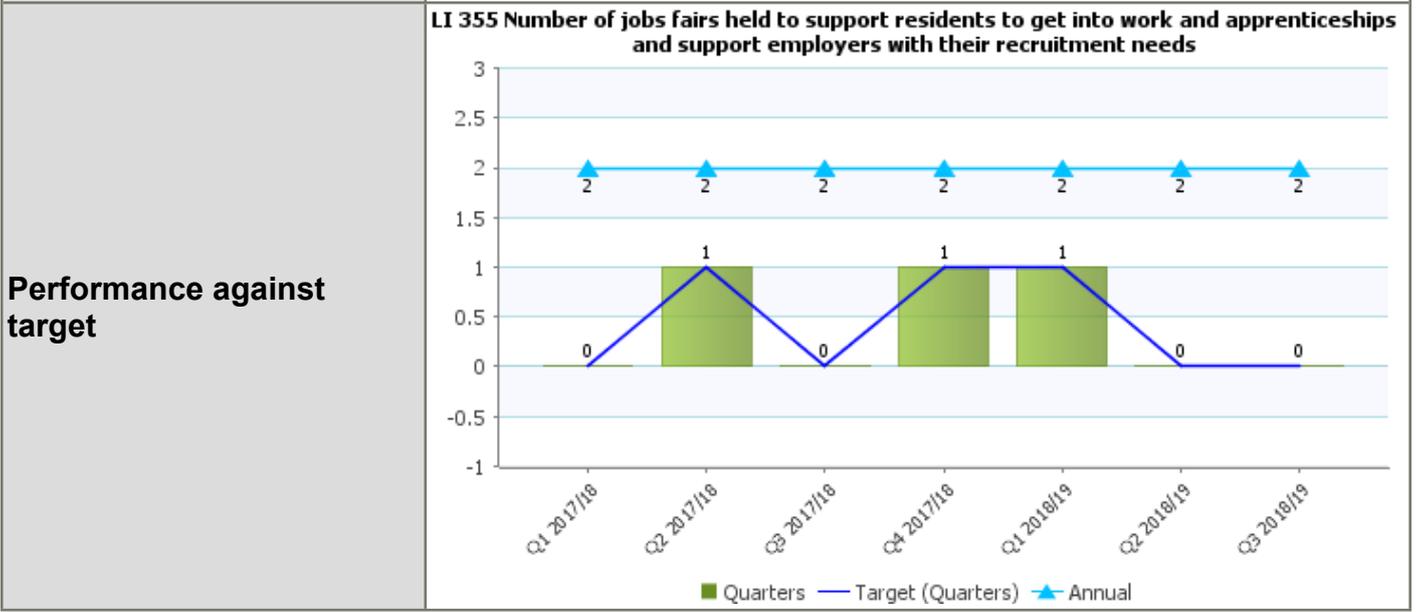
#### Latest Note



**LI 355 Number of jobs fairs held to support residents to get into work and apprenticeships and support employers with their recruitment needs**

<b>Service Area</b>	Economic Growth and Regeneration	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
0	0		

**Latest Note**

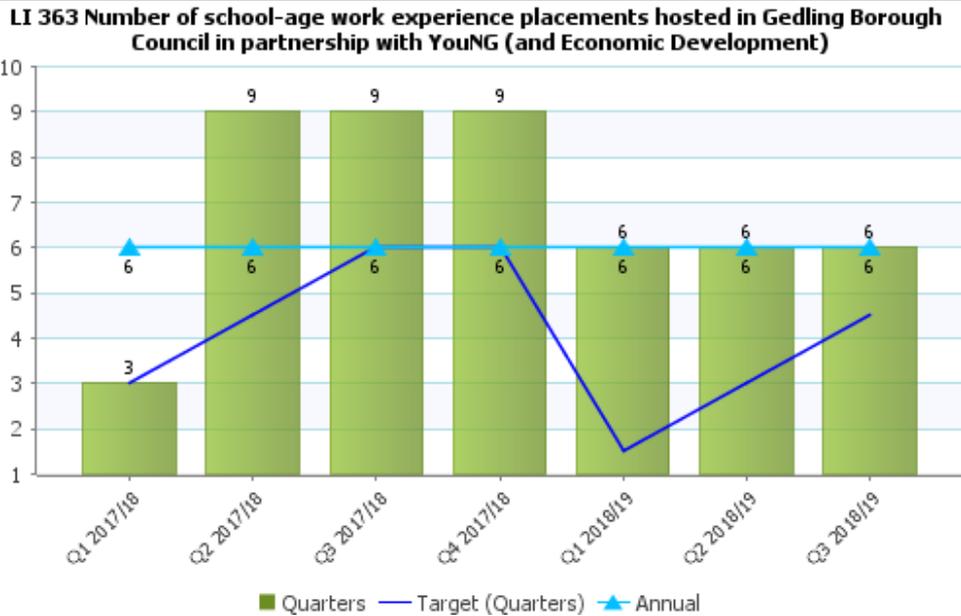


**LI 363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development)**

<b>Service Area</b>	Organisational Development	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
6	4.5		

**Latest Note**

**Performance against target**



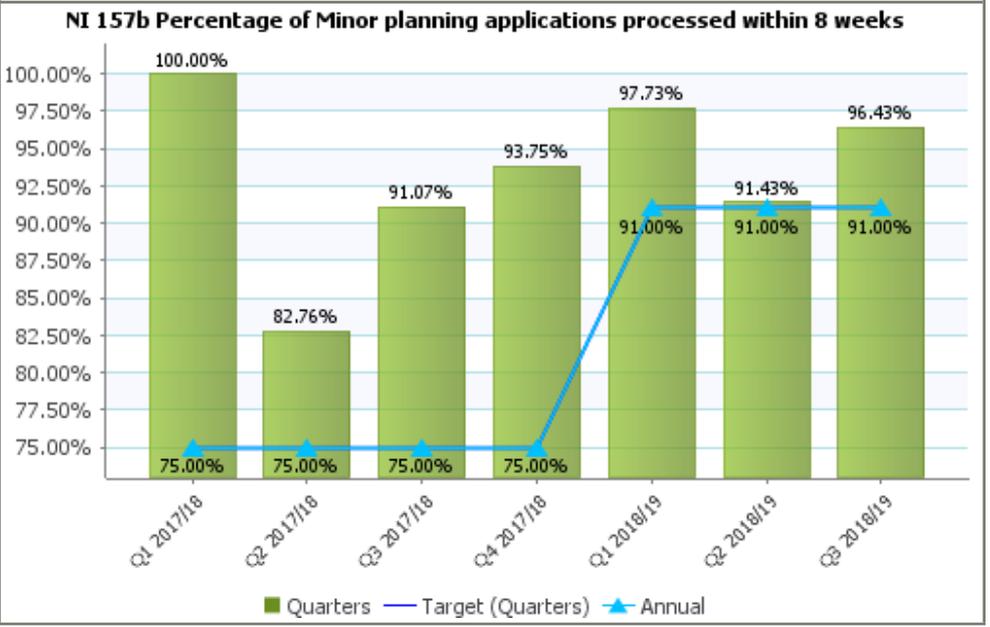
NI 157a Percentage of Major planning applications processed within 13 weeks																											
<b>Service Area</b>	Planning	<b>Status</b>																									
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>																								
88.89%	90.00%																										
<b>Latest Note</b>	One of the major applications was not determined within 13 weeks (or an agreed extended period of time) due to complex viability issues which required independent verification/assessment and this has had an adverse impact on the performance statistic given the low number of major applications received by the Council.																										
<b>Performance against target</b>	<p style="text-align: center;"><b>NI 157a Percentage of Major planning applications processed within 13 weeks</b></p>  <table border="1"> <caption>Performance against target data</caption> <thead> <tr> <th>Quarter</th> <th>Performance (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Q1 2017/18</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q2 2017/18</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q3 2017/18</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q4 2017/18</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q1 2018/19</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q2 2018/19</td> <td>100.00%</td> <td>90.00%</td> </tr> <tr> <td>Q3 2018/19</td> <td>88.89%</td> <td>90.00%</td> </tr> </tbody> </table>			Quarter	Performance (%)	Target (%)	Q1 2017/18	100.00%	90.00%	Q2 2017/18	100.00%	90.00%	Q3 2017/18	100.00%	90.00%	Q4 2017/18	100.00%	90.00%	Q1 2018/19	100.00%	90.00%	Q2 2018/19	100.00%	90.00%	Q3 2018/19	88.89%	90.00%
Quarter	Performance (%)	Target (%)																									
Q1 2017/18	100.00%	90.00%																									
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Q2 2018/19	100.00%	90.00%																									
Q3 2018/19	88.89%	90.00%																									

**NI 157b Percentage of Minor planning applications processed within 8 weeks**

<b>Service Area</b>	Planning	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
96.43%	91.00%		

**Latest Note**

**Performance against target**

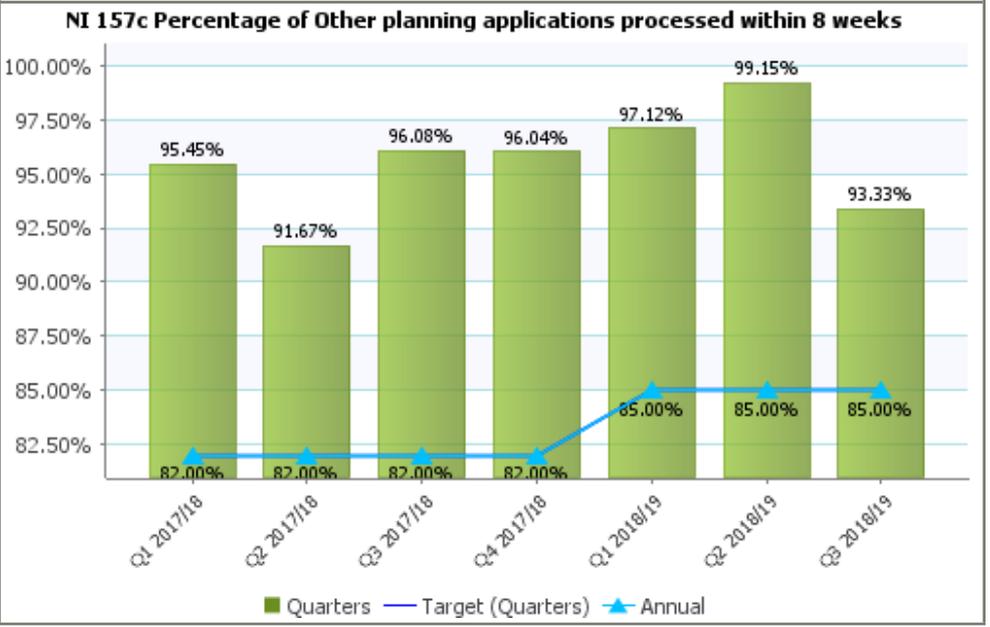


**NI 157c Percentage of Other planning applications processed within 8 weeks**

<b>Service Area</b>	Planning	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
93.33%	85.00%		

**Latest Note**

**Performance against target**



**LI 221 Percentage of young people (18-24 year olds) claiming Job Seeker Allowance**

<b>Service Area</b>	Economic Growth and Regeneration	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
1.8%	1.6%		

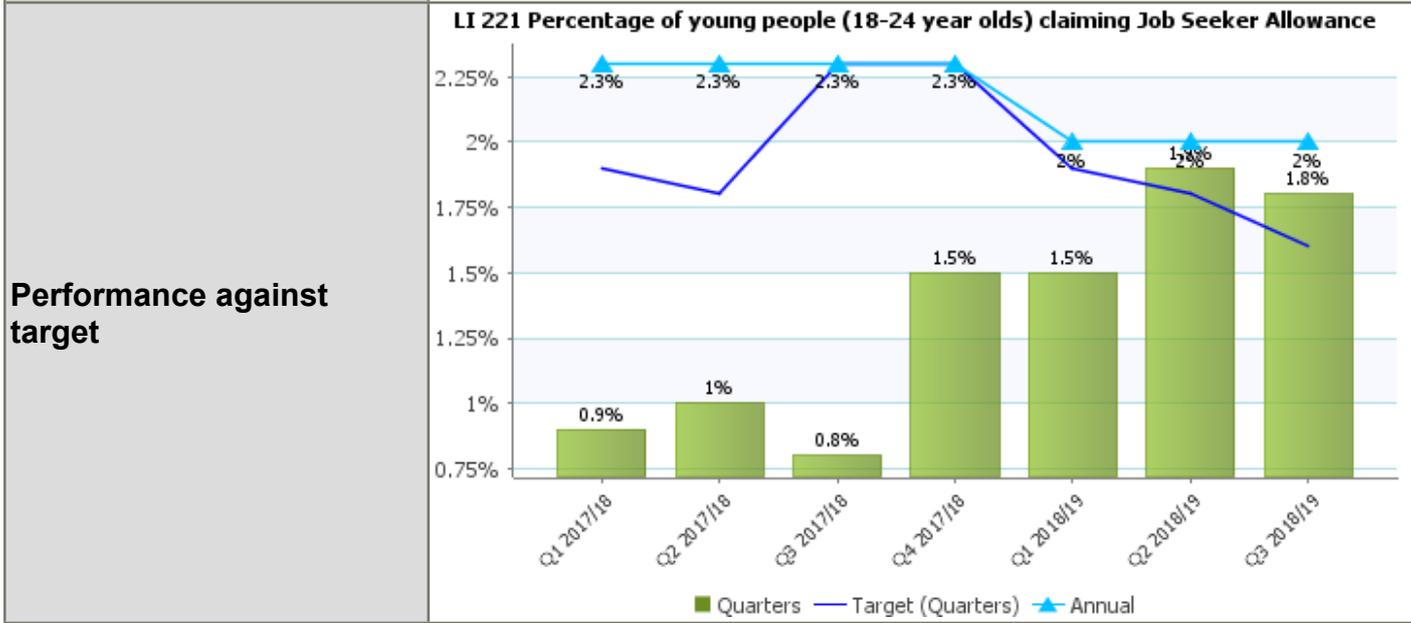
**Latest Note**

The percentage of 18-24 year old claiming Job Seekers Allowance in Gedling in November was 1.8% compared to 0.7% in the East Midlands and 0.6% in Great Britain. The Gedling figure has reduced from 1.9% in September 2018

While the Borough figure has decreased slightly since the last quarter several wards have seen an increase. However, this only reflects a few additional claimants. Although there is always a spike when the new academic year starts we will have to review at the end of quarter four to see if the ward increases continue and if the Borough figure increases as a result.

The annual apprenticeship fair will take place on 26 February which, whilst not exclusively for young people, is important for this age group.

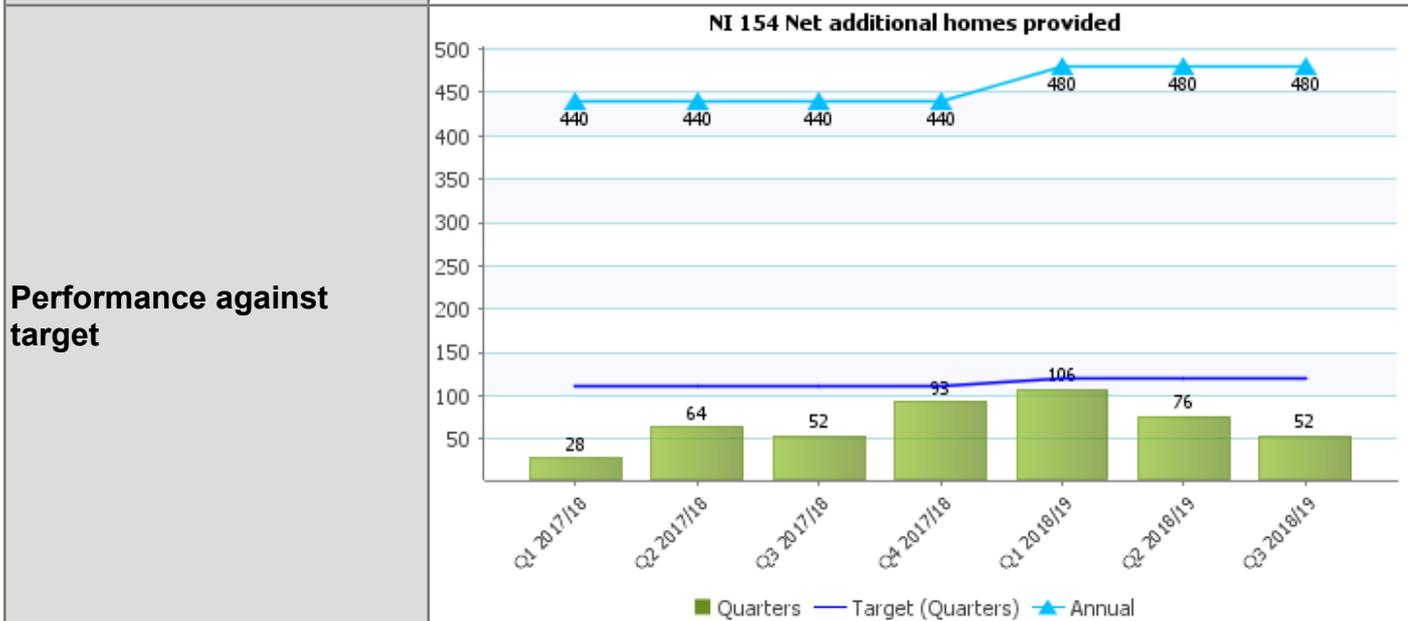
The employability programme continues to be delivered in the secondary schools to prevent individuals from becoming NEET as well as further work activities delivered through the Gedling Employment and Skills delivery plan.



### NI 154 Net additional homes provided

<b>Service Area</b>	Planning	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
52	120		

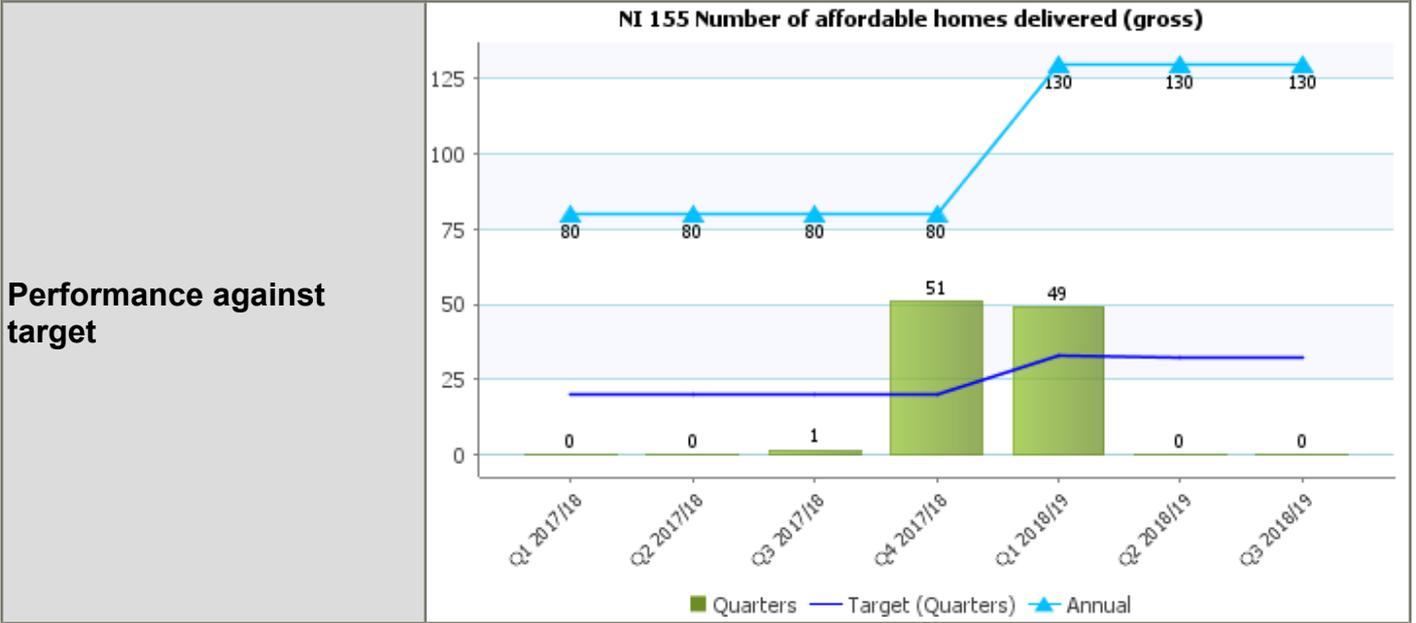
**Latest Note**  
 The adoption of the Local Planning Document at Council on 18th July released additional sites from the green belt for development. The trajectory for housing delivery confirms a five year land supply and an increase in the number of homes to be delivered.



**NI 155 Number of affordable homes delivered (gross)**

<b>Service Area</b>	Economic Growth and Regeneration	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
0	33		

**Latest Note**  
 No completions by Registered Provider , though discussions are on going regarding S.106 units which should become available later in the year, and improve performance in this area.



## NI 152 Percentage of working age people on Job Seekers' Allowance

<b>Service Area</b>	Economic Growth and Regeneration	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
1.2%	0.8%		

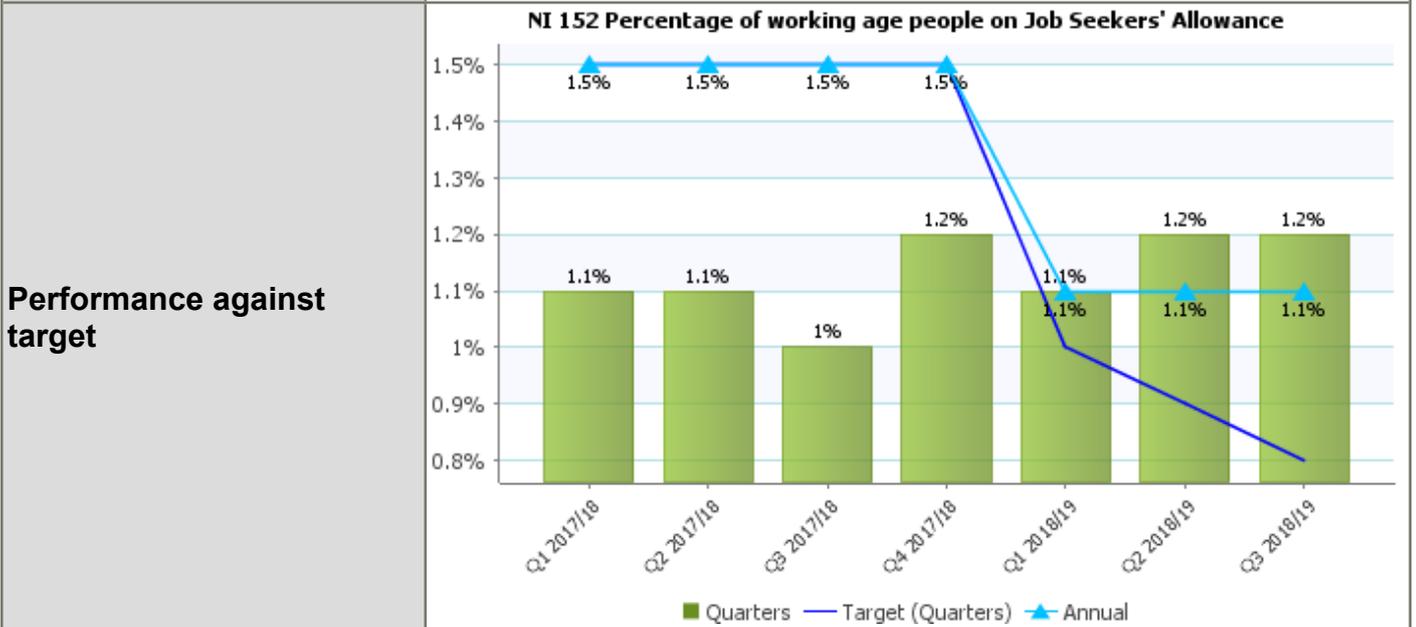
**Latest Note**

The JSA claimant rate for Gedling in November 2018 was 1.2% compared to Nottinghamshire at 0.9%, Great Britain at 0.8% and the East Midlands at 0.9%.

This is the same percentage as quarter two but although there has been no increase it is not decreasing like the GB figure which was 0.9% in quarter two.

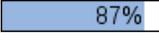
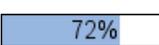
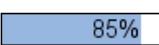
During quarter three there is often a temporary spike in the figures due to full time education leavers. We will have to monitor this and review at the end of quarter four to see if the figure decreases.

Economic Growth continues to work with DWP and wider partners to deliver targeted events such as the Carers event on 2 October and the Health and Wellbeing taster sessions on 27 November. Further courses are planned for March. In addition there are work activities being delivered through the Gedling Employment and Skills Group.

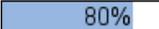
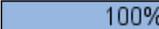
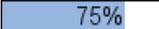


## Portfolio Owners Growth and Regeneration

### Actions

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Develop and implement a local programme of job fairs	Economic Growth and Regeneration		31-Mar-2019	 93%	
Encourage and incentivise local businesses to offer work experience and apprenticeships	Economic Growth and Regeneration		31-Mar-2019	 90%	
Continue to implement employment agreements and pre-employment arrangements to maximise job opportunities for our residents linked to new developments	Economic Growth and Regeneration		31-Mar-2019	 87%	Economic Growth continues to work with Keepmoat and CT Skills to arrange work experience for the Gedling Colliery site.  Developers with local labour agreements have supported a number of school event in the last quarter to deliver information, advice and guidance on working within the construction sector.
Identify and implement practical initiatives to support long term unemployed people back into work	Economic Growth and Regeneration		31-Mar-2019	 72%	
Review and improve temporary housing	Economic Growth and Regeneration		31-Mar-2019	 100%	
Progress Integrated Transport Plan for Gedling with a particular focus on improving access to employment	Economic Growth and Regeneration		31-Mar-2019	 85%	

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Deliver allocated housing sites	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 82%;"><div style="width: 82%;"></div></div> 82%	
Finalise business case and source funding for delivery of Gedling Mineral Line Cycleway and Walkway	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 82%;"><div style="width: 82%;"></div></div> 82%	
Maximise delivery of the allocated employment sites	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 70%;"><div style="width: 70%;"></div></div> 70%	
Investigate the feasibility and funding opportunities for housing led regeneration at priority estates	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	
Develop and deliver improvements to Arnold Market and the surrounding area	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	
Explore options and develop delivery plans for regeneration of Carlton Square area	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 40%;"><div style="width: 40%;"></div></div> 40%	
Secure the provision of more affordable housing including homes for rent in the social housing sector	Economic Growth and Regeneration		31-Mar-2019	<div style="width: 25%;"><div style="width: 25%;"></div></div> 25%	
Gedling Borough Council to continue to offer a minimum of 16 pre-employment work experience placements a year.	Organisational Development		31-Mar-2019	<div style="width: 43%;"><div style="width: 43%;"></div></div> 43%	
Implement a rolling programme of apprenticeships within Gedling Borough Council	Organisational Development		31-Mar-2019	<div style="width: 58%;"><div style="width: 58%;"></div></div> 58%	

Title	Service Area	Status	Completion Date	Progress Bar	Notes
Co-ordinate range of work experience placements for school children, as part of the National Curriculum	Organisational Development		31-Mar-2019		
Proactively promote the sale of council owned land for the purpose of creating new homes	Property Services		31-Mar-2019		
Secure adoption of Local Planning Document	Planning		30-Apr-2017		The hearing sessions ended on 23rd March 2017. The Inspector has requested additional information on housing supply which was provided by 31st March. Comments are invited on this additional information by 19th April and the Inspector will then reach a view as to how to progress and whether a further hearing session is required.
Reduce the number of empty homes in the Borough	Public Protection		31-Mar-2019		15 homes returned to use this quarter which is significantly higher than the target of 5
Maximise growth potential of Colwick Industrial Park	Senior Leadership Team		31-Mar-2019		





**Report to: Overview and Scrutiny Committee**

**Subject: Everyone Health Weight Management Service**

**Date: 11 March 2019**

**Author: Democratic Services Officer**

## **1. PURPOSE OF THE REPORT**

To introduce Aaron Bohannon , Service Manager Everyone Health and John Wilcox, Senior Public Health & Commissioning Manager, Public Health, Nottinghamshire County Council who are attending the Committee to assist Members understand the work of the Public Health commissioned Obesity Prevention and Weight Management Service.

## **2. BACKGROUND**

In 2016 the Overview and Scrutiny Committee undertook a review which focused on the issue of obesity in Gedling. It made a number of recommendations and has subsequently been monitoring the progress of the implementation of them.

Updates to these recommendations have been provided by the Portfolio Holder for Health and Wellbeing and the Service Manager for Community Relations.

Members of the Committee are concerned that obesity is still a problem that needs addressing and have asked for additional information about the effectiveness of the service commissioned by Public Health Nottinghamshire to provide weight management services. They are specifically concerned about how successful the service in reaching those people who need support and how outcomes are measured. Representatives have been invited to discuss what is on offer for residents in terms of healthy lifestyle promotions and how effective the service is. As the contract is in its 4<sup>th</sup> year Members would also like information about any plans for the continuation of this service.

## **3. RECOMMENDATION**

The Overview and Scrutiny Committee is recommended to:

- Ask questions, consider and comment on the information provided and schedule further examination of the issue if required.

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**Report to:** Overview and Scrutiny Committee

**Subject:** Scrutiny Work Programme

**Date:** 11<sup>th</sup> March 2019

**Author:** Democratic Services Officer

## 1. PURPOSE OF THE REPORT

To provide an update on the scrutiny work programme and discuss the 2018/2019 programme of scrutiny reviews.

## 2. SCRUTINY WORKING GROUPS

### **Waste Management and Recycling**

Working group members: Councillors Feeney (Chair), Paling, Truscott, Doyle, Weisz and members of the Gedling Climate Change Group.

The final report and recommendations arising from the working group are attached at **Appendix 1**. Subject to the approval of this Committee, the report will be submitted to the Cabinet meeting on the 23<sup>rd</sup> May, and the relevant Portfolio Holder will be asked to provide a written response within 28 days of the meeting. This will be available at the July Committee.

### **Wellbeing of Young People.**

Working group members: Councillors McCrossen (Chair), Barnes, Greensmith, Paling and members of the Youth Council.

Members of the working group had a very informative and interesting discussion with the Public Health Nottinghamshire Lead for the Young People's Mental Health and Wellbeing Programme regarding mental health issues and services currently available. Representatives for the Nottinghamshire County Council Youth Service have been invited to the next meeting.

### **3. SCRUTINY IN COMMITTEE**

At the Overview and Scrutiny Committee in June 27<sup>th</sup> 2016, members agreed to continue with a programme of attendance by Portfolio Holders and relevant officers at committee. Areas of performance within each Portfolio for examination will be identified, and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members will also be invited to submit questions for the Portfolio Holder.

The attendance of Councillor Hollingsworth completed the programme for 2018/19.

The scrutiny work programme, which outlines the work that has been undertaken by the Committee and issues that are for future consideration, is attached at **Appendix 2**.

### **4. RECOMMENDATIONS**

The Overview and Scrutiny Committee is recommended to:

- Consider and agree the completed Household Refuse Recycling working group final report
- Note the information relating to the Wellbeing of Young People working group.
- Note the work programme forward plan.

### **APPENDICES**

**Appendix 1: Draft Final report Household Refuse Recycling report**

**Appendix 2: Overview and Scrutiny work programme**

**Report to: Overview and Scrutiny Committee**

**Subject: Final Report and Recommendations of the Household Refuse Recycling Working Group**

**Date: 11<sup>th</sup> March 2019**

**Author: Democratic Services Officer**

**Working Group members: Cllrs. Feeney, Paling, Doyle, Weisz. Two members of the Gedling Climate Change Group.**

### **Purpose of the Report**

To present the final report and recommendations of the Household Refuse Recycling Working Group.

### **Background**

The Overview and Scrutiny Committee established a scrutiny review to examine how to increase levels of householder recycling with a view to increasing the number of people who effectively recycle, and reducing the amount of non-recyclable waste placed in recycling bins. In recent years public awareness of the importance of recycling has increased and the need to reuse and recycle has been recognised as one of the ways to have a positive impact on the environment. Members wanted to examine current recycling performance, strategies that are used to encourage recycling, issues related to contamination of waste and the education and communication strategies used to promote an increase in recycling rates.

### **Method of Investigation**

Background information about recycling nationally and locally

Consultation with the Service Manager for Waste and Transport.

Desktop research.

Discussion about the waste disposal contract with representatives from Nottinghamshire County Council and Veolia.

Visit to the Council's refuse depot. Members of the group had all previously visited the Household Recycling Facility at Mansfield.

## Findings

Members learnt that Gedling Borough Council is the waste collection authority for Gedling Borough and has responsibility for kerbside collections and delivering waste to designated disposal sites. As such it has very little influence on what can be collected and recycled. Nottinghamshire County Council is the waste disposal authority; it manages this through a long term Private Finance Initiative contract with Veolia which expires in 2033. The contract envisages a year on year increase in recycling and composting towards a 2020 target of 52%, for the County, which aligns with the EU Waste Framework Directive target of 50% by the same date. The EU Waste Framework Directive also outlines the aim of recycling 65% of municipal waste by 2030.

Recycling methods used by Gedling include kerbside glass collection, kerbside recycling bins and composting. A range of items can also be recycled, or disposed of at household recycling centres including paper, glass, plastic bottles, textiles, engine and cooking oil and green waste. Gedling Borough Council 'bring sites' were removed in 2018 as they were increasingly being used by commercial businesses and encouraged fly tipping.

Gedling has a recycling rate, of 37% which includes green composting waste (brown bin waste), when compared with other Nottinghamshire authorities it is ranked third highest. If the composting waste is taken out of this figure, Gedling has the highest levels of recycling in the county but is still well below the target of 52%. The quality of the material collected for recycling impacts on recycling rates with 20% of recycling waste collected disposed at the Eastcroft incineration and energy recovery facility as it is not of a quality suitable for reuse. Residual waste in the county does not go into landfill but is burnt at Eastcroft.

Veolia encourages recycling. Materials that can be recycled are dependent on Veolia's ability to secure markets, mainly abroad, to dispose of it. The Mansfield Recycling Facility is designed to sort a range of materials including paper, cardboard, some specified plastics, food and drink cans and aerosols. Veolia currently charge Nottinghamshire County Council £120 per tonne if a recycling load has more than 5% contamination. Gedling has the highest rate of contaminated bin waste in the county, varying between 12 and 16%. Figures for June 2018 show this at 16.4%. Contamination can include general waste mixed with recyclable waste or plastic and paper contaminated with food. Any organic waste, food waste, grease or liquids included in a recycling bin can contaminate a full vehicle load. The four main contaminants are food, nappies, textiles and glass.

Currently recycling collection crews lift bin lids to check for contamination and should contamination be found leave the bin with a sticker requesting the resident to remove contaminated items and arrange for a new collection date. Crews do not search through bins and can only inspect the top few items. The Bartec In Cab Computing

system, in refuse collection vehicles, enables the identification of contaminated bins and streets that need additional encouragement to recycle effectively, enabling focused work to take place. Currently this information is available but its use is constrained by the staff time available for analysis and action.

The County Council contract specification currently includes mixed plastics, not all plastics are recyclable and this contributes to confusion regarding what can and cannot be recycled. Plastic that is recyclable is being included in the residual waste bin and conversely plastic items that are not recyclable included in recycling bins adding to contamination levels. The County Council takes a proactive approach to reducing contamination, working with Veolia, district councils and contamination working groups. A countywide Joint Waste Management Committee has been recently considering issues of contamination and is currently developing a countywide rejection policy.

Collection of food waste is not currently viable, specialist vehicles are needed to collect food waste and currently recycling facilities are not available locally. Tonnage of food waste captured tends to be low and the better option is to encourage people to waste less food. The Government's Resources and Waste Strategy for England published December 2018 has an ambition to eliminate food waste from landfill by 2030.

### **Working Group Conclusions**

Recycling is important and is integral to sustaining natural resources; however some people may not understand the environmental benefits of recycling efficiently; not just separating recyclable items but ensuring that what is recycled is usable and not contaminated by other items included in the bin. Whilst it is acknowledged that the less we recycle the more goes to incineration, there are also other benefits for the environment which are less widely appreciated. Recycling is about reducing waste and recovering the value from waste but it could also be promoted as a mechanism for reducing climate change and supporting other environmental issues. Raising awareness of these concerns could make a good marketing mechanism for promoting recycling, encouraging residents to engage with wider environmental issues.

The working group acknowledge that Gedling Borough Council, Nottinghamshire County Council and Veolia are proactive in encouraging recycling. Gedling Borough is constantly promoting the need for, and how to, recycle through a variety of mechanisms, including articles in the contacts magazine, the bin reminder social media, the Council website, vehicle signage and is continually seeking new ways to engage people to think about what they put in their bin.

Residents need simple, clear strategies and messages to encourage recycling. Different strategies work with different social groups. Clearer labelling on products by

manufactures to encourage recycling could improve contamination rates. New stickers that can be attached to all bins could be issued. Members also felt that the reissuing of a data recycling wheel that has clear and easy to follow recycling instructions would encourage more people to recycle. Recycling wheels have been issued in the past and they enable users to spin to indicate which bin common household refuse items should be placed in.

Children and Young people are the adults of tomorrow and it is essential that they are aware of sustainability issues from a young age and that they value recycling and know why it is important. Members felt this could be further advanced by encouraging school governors and school councils to become involved in recycling in schools.

Members recognised the need to increase both the quantity and quality of recycled materials collected. However they acknowledged that there may not be the processes in place or the markets available to utilise recycled waste. They considered government intervention to minimise packaging and encourage manufacturers to design products that last longer as necessary.

Members noted, although outside the remit of the scope for the working group, that trade waste is currently not separated and Members felt that separation of this could lead to a noticeable increase in the overall recycling rates.

## **Recommendations**

The working group made a number of recommendations as follows. They considered the recommendations at I. to be a necessity

- I. Funding should be made available to employ an officer to assist in increasing recycling rates. This role could include
  - Travelling with crews to carry out a proactive role with residents when contaminated bins are located
  - Using available performance-data effectively to prioritise areas with low recycling or high contamination rates to provide targeted communications to residents.
  - Improving communication and education campaigns by making the additional costs associated with dealing with contaminated recycle waste more explicit . Publicise statistics relevant to Gedling regarding contamination rates and the effect this has on recycling targets.
  - Work with children and young people to introduce sessions in schools, youth clubs and other similar organisations to achieve a better understanding of their attitude to minimising waste, reuse and recycling, and to improve their engagement.
  - Provide information on activities the Council is taking on wider policy issues such as waste reduction/single use plastic.

- Review the Council's website so that it encourages residents to reduce waste, re-use and recycle effectively including what can and cannot be recycled and importantly the implications of getting it wrong.
  - Provide new parents with information about the correct way of disposing of disposable nappies. This could be done through work with health service providers.
- II. Officers look further into electronic surveillance systems on all new waste vehicles to enable the viewing and recording of waste being deposited into individual residents' bins.
  - III. Issuing an updated recycling wheel to all residents.
  - IV. Promote the recycling message on paper communications from the Council e.g. envelopes, inside the envelope with the Council tax bill.
  - V. Ensure that waste and recycling are part of the landlord's registration scheme requirements and that landlords are required to display information on waste collection and recycling.
  - VI. Use Council premises, such as leisure and community centres, to improve communication with residents and to provide information ensuring that they recycle correctly themselves to promote a good example.

## Overview and Scrutiny Review Scoping Report

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Review Title: Waste Management and Recycling

Chair of the review group: Councillor Feeney

Working Group members: Councillors Paling, Doyle, Truscott and Weisz. Gedling Climate Change Members Helen Wyke, Carolynne Watson.

Portfolio Holder: Cllr. Barnes

Corporate Director: David Wakelin

Lead Officer: Helen Lee

### Reason for the review

To consider how to reduce the amount of waste going to landfill by increasing levels of recycling.

### Specific focus of the review

Understand current recycling performance.  
Examine the current strategies to encourage recycling.  
To understand operational and cultural barriers to recycling.  
To understand specific issues in relation to the quality of recycling, in particular levels of contamination and how this can be improved.  
To consider alternative or additional educational or communication strategies which may increase rates  
To consider measures to increase levels of recycling amongst those who already recycle.  
To find out how well Gedling Borough Council establishments recycle.  
To examine why trade waste is not separated in to recyclable and non- recycle waste.

What we hope to achieve?

Make recommendations that will increase recycling rates and decrease the amount of waste going to landfill.

Information required from whom.

Mark Hurst, Service Manager, Waste and Transport.  
Representatives from Notts. County Council  
Veolia  
Rushcliffe Borough Council

How we will get the information.

Invite representative to discuss with the working group.

Public Involvement.

None planned.

Equalities issues.

There should be no adverse effect on the groups which fall within the protected categories as defined in the Equalities Act 2010.

Timescales for the review

Action		Date
Approval from O & S	The formal process prior to commencing the review	23 July 2018
Drafting the scoping document		1 October 2018
Meeting and evidence gathering meetings	Visit to the refuse depot	15 October, 26 October 2018 14 and 16 January 2019
Drafting the recommendations and report		14 January
Report to Overview Committee		11 March 2019
Report to Cabinet		
Response to Overview (within 28 days)		
Six month update		

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## Overview and Scrutiny Committee work programme 2018/19

	Programme of Portfolio Holding to account	Performance review		Current reviews	Responses to scrutiny reviews
July 23rd	Councillors J Clarke, Leader & Councillor M Payne, Deputy Leader & Resources and Reputation	Quarter 4 data	Work programming. Annual Report		6 <sup>th</sup> month update Income Generation Response to Cllr Standard and Effectiveness Recommendations
September 24	Councillor P Barnes Environment	Quarter 1 Performance	Fly tipping Obesity Update		
November 12	Councillor D Ellis Public Protection		C&D Scrutiny Crime Trends	Recycling Wellbeing of young people	
January 21	Councillor H Wheeler Health, Housing and Wellbeing	Quarter 2 Performance	Homelessness, Empty Homes, U Credit,	Recycling Wellbeing of young people	6 month update Response to Cllr Standard and Effectiveness Recommendations
February 4 <sup>th</sup>	Councillors J Clarke & M Payne		Gedling Homes.	Recycling Wellbeing of young people	
March 11	Councillor J Hollingsworth		Rolleston Drive Hsg. Delivery Changepoint Household refuse Recycling final report	Wellbeing of young people	
Items to carry forward			Relationships with Parish Councils		

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## **Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.**

### **1. Items referred to the Chair of Overview and Scrutiny Committee under Contract Standing orders and Standing orders for dealing with Land**

Notifications received where it has not been possible to obtain 3 quotations for a contract estimated to be between £10,000 and £50,000.

- Contract for Banking Services. To enter into a new 3 year contract with HSBC, the current provider of the Council's banking services. This is on the basis that the Council has enjoyed a long and successful relationship with the bank and that changing provider would not provide value for the taxpayer in the light of the significant amount of work and costs required to re-engineer multiple interfaces with the Council's systems.
- One year contract for 4sight Limited for Mitel Call Recording Solution. This contract relates to phase two of the Council's telephony upgrade. The Council's current solution, Mitel, has been in place for over a decade and requires modernisation. Phase one involved the upgrade of the Council's Mitel system to MiCollab which was completed in January 2019. Phase two involves the procurement of a replacement Voice Recording solution. We cannot use an alternative supplier on this occasion. The provider has to be our support contract provider (they were originally appointed following a mini-tender under the guidance and advice of procurement and legal colleagues). 4sight are that provider and the contract runs until 2020.

Notification of decision to dispose of land or property other than the sale of council houses to sitting tenants pursuant to the right to buy.

- Sale of land adjacent to 33 Ritchey Close, Arnold. The land comprises of a grass verge that runs along a public footpath adjacent to 33 Ritchie Close and is currently maintained by Gedling Borough Council. The land has been confirmed as surplus by the Council's Parks and Street Care department.

Please note that the above list may not be exhaustive; items may be referred at short notice to the Chair of Overview and Scrutiny Committee.

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